

This monthly report is intended to provide the Vernon College Board of Trustees, Vernon College Foundation Board members, as well as college faculty and staff, with updated information regarding significant college activities, issues, and accomplishments.

College Governance – Dr. Dusty R. Johnston, President

- The Vernon College Board of Trustees approve the following at the March 8 meeting:
 - Law Enforcement Grant Resolution—the proposed grant is to fund a trailer to provide the opportunity for moving the VC shooting simulator to our smaller counties that cannot make it to Wichita Falls for the training. The simulator breaks down into about 10 parts that can be moved safely to counties without damage. The plan is to do this at least once a quarter.
 - Prohibited Technology Policy-- On December 7, 2022, Governor Greg Abbott required all state agencies to ban the video-sharing application TikTok from all state-owned and state-issued devices and networks over the Chinese Communist Party's ability to use the application for surveilling Texans. Governor Abbott also directed the Texas Department of Public Safety (DPS) and the Texas Department of Information Resources (DIR) to develop a plan providing state agencies guidance on managing personal devices used to conduct state business. In addition to TikTok, Vernon College may add other software and hardware products with security concerns to this policy and will be required to remove prohibited technologies which are on the DIR prohibited technology list. Throughout this Policy, "prohibited technologies" shall refer to TikTok and additional hardware or software products added to this Policy. This proposed policy closely follows the Governor's suggested policy template.
 - Reappointment/extension of faculty contracts for 2023-2034
- Dr. Mary Rivard presented an update to the VC Board of Trustees regarding the Associate Degree Nursing program seeking additional accreditation from the Accreditation Commission for Education in Nursing (ACEN). The purpose of the Accreditation Commission for Education in Nursing (ACEN) is to provide specialized accreditation for all levels of nursing education. It is recognized by the United States Department of Education (USDE) and Council for Higher Education Accreditation (CHEA) as a specialized accrediting agency. ACEN Accreditation requires strict compliance with rules and regulations that are more stringent than those required by most state boards of nursing.

As the nursing profession changes and evolves, many states now require Graduate Nurses to have education through a program with national accreditation. This can be through the ACEN or the Commission for Nursing Education Accreditation (CNEA). At this time, over 20 states require this endorsement. Graduates from programs without accreditation are being denied permission to sit for the NCLEX-RN in these states, resulting in graduates being unable to obtain their license to practice nursing.

Numerous four-year colleges and universities have followed suit and are denying graduates from non-accredited programs permission to continue their education at the institution. Graduates from non-accredited program are also being denied employment in some areas. Government related jobs, such as those with the Veteran's Administration, are denying employment to licensed nurses who graduated from programs without national accreditation.

ACEN accreditation will lead to increased stature for the Vernon College ADN Program and is likely to help in improving recruitment and retention of students.

- The VC Board of Trustees were presented the following updates:
 - King Farm
 - Spring 2023 enrollment
 - Information Technology review
- Reminder of upcoming Vernon College events
 - (1) Board of Trustees meeting – Wednesday, April 12, 2023 – 11:30 a.m. Vernon Campus
 - (2) Vernon College Foundation Board meeting – Thursday, April 20, 2023 – 10:00 a.m. – Vernon

- (3) Honors Convocation – Thursday, April 20, 2023—6:30 pm—King Gym Vernon Campus
- (4) Vernon College Theater production—One Act Double Feature—*Fog on the Mountain: A Macabre Folktale* and *Nobody Sleeps*—April 27, 28, & 29, 2023 @ 7:00 pm—Osborn Auditorium
- (5) Sports Banquet – Monday, May 8, 2023– 6:00 p.m.—Wilbarger Auditorium
- (6) ADN Pinning—Friday, May 12, 2023—10:30 am—Wilbarger Auditorium
- (7) Commencement – Thursday, May 11--6:00 pm--Kay Yeager Coliseum, Wichita Falls
 - o 4:30 p.m. Graduate Check-in—all students
 - o 5:30 p.m. Board members, faculty, staff, and students prepare for entrance
 - o 6:00 p.m. Graduation – All students

Instructional Services – Shana Drury, Vice President

- 9 faculty attended Texas Community College Teachers Association Mar. 1-3
- Pathways in Technology Early College High School (P-TECH) Regional Collaborative meeting Mar. 27
- Vernon College will participate in Community Resource Day Mar. 8
- Texas Association of Career and Technical Educators (TACTE) Mar. 29-31, Grapevine (Katrina Gundling, Steven Underhill, Mark Holcomb, Nick Pruitt, Bettye Hutchins, Shana Drury, Mary Rivard)
- Pathways Institute April 12-14, Dallas (Shana, Criquett Chapman, Brad Beauchamp, Joe Johnston, Andrea Sanchez, Bettye, Colleen Moore, Mark Cisneros.)
- Dexter tour Mar. 21 (STC and CCC)
- Vernon ISD dual credit meeting Mar. 20 at 5:30p HS cafeteria
- Dental Assisting program when to Northside to talk about dental hygiene to grade school students
- Catalog edits
- Finishing up professional reviews
- National Institute for Staff and Organizational Development (NISOD) is May 27-30 in Houston, Jesse Dominguez and Rachel White will be attending
- Attended Dual Credit orientation at Vernon ISD Mar. 20
- Attended the Falls Implementation 2.0 meeting Mar. 8. - was selected as the Initiative Champion for Emerging Talent.
- Mar. 20 meeting with Midwestern State University for federal grant partnership regarding early childhood
- Attended quarterly meeting with United Regional Health Care System Mar. 20
- Submitted Jobs and Education for Texans (JET) grant for Truck Driving program
- Bettye and Judy Ditmore worked on another Perkins reallocation and got it submitted
- Working with others on Recruiting/Marketing ideas for a 90-day push
- Spring 2022 Gradcast numbers: 75% responded, 63% has related job, 32% gave employer info
- Several departments participated in Adulthood Day at Boys/Girls Club on Mar. 8
- **Distance Education:**
 - o Attended Watermark Kickoff Meeting
 - o Hosted faculty training over Yuja Basics with Jennifer Reyes from Yuja
 - o Attended The Chronicle of Higher Ed's ChatGPT and Other Cutting Edge Learning Tech Webinar
 - o Successfully uploaded Summer 2 students into Canvas
 - o Attended Inquiry Based Learning (IBL) Live Chat Session
 - o Attended Respondus Monitor New Features Training
 - o Successfully completed the Watermark integration with Canvas
 - o Built Summer, Summer I and Summer II courses in Canvas
 - o Enrolled instructors in Summer courses.
 - o Facilitated a Canvas Gradebook Basics virtual training session
 - o Attended Canvas South Regional Webinar
 - o Met with Turnitin to discuss current use and features
- Vernon ISD Resource Day, March 25. Thanks to all who participated!
- Bettye and Shana attended the P-TECH Regional workshop on March 27 at Region 9

- Rachel attended the Association on Higher Education and Disability (AHEAD) in Texas conference Mar. 27-29
- Dr. Adrien Ivan has been selected to serve on the Texas Transfer Framework Field of Study Discipline Specific Subcommittee for History. Congrats Adrien!!
- Attending dual credit meetings
- Division Chairs working hard to input Fall schedule into Colleague

Student Services – Dr. Criquett Chapman, Vice President

Highlights of March:

- Financial Aid has 1,535 unduplicated 2023-2024 FAFSA's received with 740 completed financial aid files
- Financial aid packaged offers to 201 students whose 2023-2024 FAFSA is complete in Colleague
- Multiple staff and offices participated in Vernon Adulting Day, VISD Community Resource Fair, Meals on Wheels
- Student Activities hosted a student bar-b-que and pickleball during Spring Break
- Student Activities hosted March Madness Cornhole Tournament with over 100 players
- Student Activities hosted weekly Chappy Challenges weekly student activities
- Early College Start visited the following high schools – Christ Academy, Vernon, Quanah, Henrietta, Midway
- Ongoing continual Ellucian/Colleague training involving all areas of Student Services
- Recruiting: Petrolia scholarship workshop, Henrietta application workshop, Vernon tour, CCC tours-2, STC tours-2, VC Ignite Vernon campus-- Chillicothe
- VA Services is now using the new VA Enrollment Manager platform
- Vernon College Police were awarded a \$9000 Texas Governor's Grant for 3 rifle resistant shields

Upcoming:

- April 10 Summer Registration opens for all returning VC students
- April 17th Summer Registration opens for all new for new students
- April 12th from 9am to 12:00pm MSU will be at CCC for an Application Workshop - MSU will be waiving the application fee for any Vernon student who participates that day!!
- April 12-14 Texas Pathways Institute in Dallas
- April 17 – 18th Financial Aid Awareness Days
- April 20th Honors Program on the Vernon Campus in the King Gymnasium at 6:30 pm
- April 21st Associate Degree Nursing job fair will take place at Century City Center on in the back atrium
- April 25th Vernon College will participate in "Teal Out" - April is Sexual Assault Awareness Month and there will be tables set up at VER, SKILLS, and CCC with information to bring awareness- Please wear teal on this day for sexual assault awareness and to show support for survivors -*First Step* will be at CCC and *TASA (Texoma Alliance to Stop Abuse)* will be at VER on this day from 12pm to 1pm
- April 27th Vernon College informational breakfast for area social works and case managers will take place at the Skills Training Center
- Chaparral Orientation has been updated to target specific student populations with tailored information
- Chaps LEAD Wichita Falls class is meeting on Thursdays at the Century City Center
- Early College Start is visit Windthorst, Chillicothe and Crowell in April
- Ongoing Ellucian/Colleague trainings for all Student Services staff in April in anticipation of a May 2023 launch

Finance/Administrative Services/Physical Plant – Mindi Flynn, Vice President

Business Offices

- Draft one of the 2023-24 budget has been completed. There will be several adjustments made before we get to our final draft as we are currently \$1.3M short.
- All HERRF funds have been expended and drawn down. All quarterly and annual reporting is up to date and posted to the appropriate places.
- Met with Benchmark to negotiate new leases on six of our machines.
- Drafted new 5 year leases for the King Farm and was able to meet with a new tenant who will take over part of our acreage in Bailey County.

- Mindi Flynn attended the high school counselor's luncheon in Wichita Falls.
- Margaret Kincaid participated in Adulthood Day at the Vernon Boys and Girls Club, as well as the VHS Resource Fair.
- Continued work with Syntrio and RunBiz to finish up the phone replacement project and prepare emergency phone equipment. The additional equipment has been received and installation will start in April.
- Ann Schultz, Malinda Fleming and Christie Lehman are busy training with Colleague for student billing. Course billing information is being checked and updated, as needed. We are also in communication with Herring Bank and Texas Book Company to ensure a smooth transition with our third party vendors.
- Summer payment information has been setup in POISE.

I.T.

- Installing testing software at CCC and preparing labs for upcoming HESI testing.
- Working to replace Sentinel One antivirus software with Huntress Software across all campuses.
- Updated lines in the Chaparral Center.
- Continuing to replenish computers on all campuses, as deemed necessary. More than 50 computers were replaced in March.

Physical Plant

- Repairs were made to bus #2, the rodeo tractor and the grounds pickup.
- All mowers were serviced to prepare for spring and summer peak time.
- Trimmed trees and shrubs on the Vernon campus and mulched flower beds.
- Repaired busted pipes in A building and cleaned affected offices.
- A new AC unit was installed at King gym.
- Resting and repairing of sprinkler systems.
- Assisting Institutional Advancement with pickup of auction items.
- Renewed permits for VC café.
- Routine replacing of lights and paint touchups. Lights are being replaced with LED bulbs across all campuses.
- Ongoing repairs to HVAC units on all campuses.
- Mowing weekly and landscaping at Vernon and Skills Training Center.
- Cleaning and sanitizing daily and nightly.

Institutional Assessment, Planning, and Effectiveness – Dr. Brad Beauchamp

- Finalizing Annual Action Plans for 2023-2024
- Finalizing list of courses from previous catalog years (2018 – 2022) for Ellucian Colleague
- Completed HEERF III data requests
- Compiled list of PTK students for Spring 2023
- Drafting STC (Student transcript) file for Colleague
- Meetings for SACSCOC off-site review committee
- Finalized draft of History of VC Student Success
- Finalized count day snapshot
- Completed alumni data request for Institutional Advancement
- Completed SPG (Student Program) file for Colleague for students Fall 2018 – Fall 2022
- Completed STC (Student transcript) file for students Fall 2021 – current
- Completed IPEDS Spring surveys.

Institutional Advancement – Michelle Alexander

- Callee Serrano and Michelle Alexander visited with the Quanah ISD counselor to discuss the College Connections and Catching the Future Dual Credit Scholarships process.
- Callee ran the 23rd annual online auction
- The Scholarship Committee held their spring meeting on March 24 to review and approve the 2023-2024 funding model.
- Callee is working on planning the Easter bunny visit.

- Callee attended the Blackbaud payment process webinar.
- Michelle met with the Rodeo Team members who will be returning next year to help then complete the 2023-2024 General Scholarship Application.
- Michelle, Jeanne Ballard, Brad Beauchamp, and Mindi Flynn completed and submitted the HEERF Annual Report.
- Michelle participated in the Enrollment/Recruiting meetings.
- Met with Richard Crislip about scholarships available for Veterans and Veteran dependents.
- Michelle participated in the ATE Webinar, March 28, 2023.

Marketing – Holly Scheller

- We now have a Public Record Request page.



PUBLIC RECORDS REQUEST

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- Worked on Honors Certs
- Designed a Nursing Job Fair flyer
- Designed and posted payment reminder
- Designing Scholarship Applications are back open posts
- Updated the hair show flyer and worked with Angela about wristbands for the event.
- The catalog is no longer up on One Drive and is ready to be edited. The goal is to have that up online by April 28th.
- Created/ordered Graduation Invitation
- Created new Letterhead which will be available on the T: drive under Logos and Letterheads. Just a reminder a lot of great material in housed in that folder.
- Redesigning of the CTE brochure is in progress
- Designing passes for the YMCA Esports Lounge downtown, our students will have free access to it for a limited time.
- Worked with Temple College on recruiting and marketing ideas. Temple was up 20% in enrollment during a time when everyone else was down.

Quality Enhancement/Professional Development – Dr. Donnie Kirk

- **QEP Highlights**
 - **QEP Spring 2023 Faculty Workshop.** Six faculty from the Division of Math and Sciences are currently participating in the Spring 2023 IBL-QEP 101 Faculty Workshop. Participants include Xandy Gilmore, Elaine Naylor, Chris Kirby, Tammy Majewski, Andres Soletto, and Christina Hoffmaster. Working through assignments via Canvas, the group will formally present their IBL lesson plans in a QEP Implementation Committee Meeting on Friday, April 14 at 10 AM (ITV204/712). All are welcome to attend. Your QEP Team is Dr. Donnie Kirk, Dr. Brad Beauchamp, and Ms. Crystal Tate.
 - **QEP Spring 2023 Implementation Progress.** 16 faculty members from across the college are implementing the “*Success through Inquiry*” IBL initiative in their classrooms for Spring 2023. The QEP Team is administering the post-inquiry perception surveys in face-to-face classes as well as in online courses up until the week prior to finals. Participating faculty are now submitting student IBL artifacts.
 - **CCSSE/CCFSSE Progress.** [CCSSE/CCFSSE](#) surveying began on March 27, 2023. The surveys are being deployed via paper pencil in face-to-face classes. An online component is available to online-only students. Additionally, the faculty received invitations to participate in the CFSSE on 3.03.2023. [See a copy of the CCSSE here.](#) [See a copy of the CCFSSSE here.](#) **Surveying concludes April 28.**
- **Professional Development Highlights**
 - **Spring 2023 In-house Professional Development Calendar.** The April 2023 update of the [Spring 2023 In-house Professional Development Calendar](#) is posted.

Human Resources – Jackie Polk

- Personnel
 - New Hires:
 - Elizabeth Gonzalez, Classified II, Student Success Administrative Assistant – Vernon Campus, effective April 10, 2023
 - Reassignment
 - Veronika Webb, from Assistant Volleyball Coach to Head Volleyball Coach, Vernon Campus, effective April 1, 2023
 - Resignation
 - Linda Hollingsworth, Classified III, Financial Administrative Clerk – Vernon Campus, effective April 30, 2023
- Michelle White, Margaret Kincaid and I are continuing with Ellucian training
- Michelle, Margaret, Roxie Hill and I will start NEOED (HR program) training the week of 4/17
- Michelle and I met with Paycom on 4/5
- Collecting last three Staff/ Professional Reviews
- Reviewing employee files
- Preparing for Summer open enrollment
- Michelle
 - Community Interactions committee met on 2/24
 - Easter Bunny event on 4/4
 - Making plans for Santa Rosa parade
 - Reappointment letters sent to Faculty
 - Working on Load and listing letters
 - 9 month overload
- Jackie
 - Working on Annual Plans
 - Working on Staff Reappointments
 - Employee Handbook revisions in the work
 - Completed IPEDS report

ERP/SIS/Cybersecurity – Roxanne Hill

Ellucian Colleague

Accomplishments as of March 2023

- Student Access to Fall 2023 MyVC granted in late March
- Customization and Branding Vernon College in Fall 2023 MyVC Portal
- Completed engagements for Admissions/Curriculum, Financial Aid, Student Billing
- Connected LDAP and Argos for employee single sign on
- Training of Division Chairs and CE faculty on building schedules in NEW system
- April training for end users planned in coordination with Student Success

Athletics – Jason Jenkins

- Softball had a very tough month of March. One bright spot was that Jenna Fabela was named NTJCAC Player of the Week for the week of March 12-18. A freshman infielder from Pharr, Texas, Fabela earned the NTJCAC Position Player of the Week honors after going 9-for-14 from the plate with an on-base percentage of .737 and a slugging position of 1,714. Overall, she batted .643 with two doubles, four home runs, seven runs scored and seven RBI. She also reached base five times via walks. Overall we went 7-13 for the month but there is not a lack of confidence in this team and they look to get back on the winning track.
- Baseball also had very rough beginning to conference play. Of the four teams that we faced to start conference, three of them, qualified for the conference tournament. Two of those are nationally ranked. Coach McIntosh is not down on his team and still has them playing at a high level. They will get back to their winning ways very soon and finish the season out on a high note.

- Volleyball recently underwent a change at the Head Coach position. Veronika Webb was named to the position after a year as the assistant for Rob Blakely. She brings a great amount of energy and volleyball knowledge to the program. She played at a high level and earned All-American Honors while at Texas Wesleyan. They have some upcoming matches in April and will finish up spring season on the 30th.
- Rodeo has been some time in on the road. This month they have been in Odessa, Sweetwater, and Snyder, TX. They also have been having to stay awhile at each by putting at least one contestant in the short go at each rodeo. Colton Leech placed 5th in the bulldogging and Trinity Gonzales also made the short go at Odessa. Cooper Norris split 5-16th with a 2.2 run at Ranger College's rodeo. Carsen Norris roped a 1.9 in the long go at Snyder and came back splitting 3rd through 5th. In the short go she roped another 1.9 for second in the average.
- Athletic Training has been busy with keeping the teams healthy and was recognized with a piece by KFDX's MJ Baird for National Athletic Training Month. If you haven't seen it, it can be found on their website.

DRJ Comments

- Summer hours for 2023 will begin on Monday, May 15 and continue through Thursday, July 27. Operating hours will be Monday through Thursday 8:00 a.m. to 5:30 p.m. Offices will not be expected to stay open to 6:00 p.m. during summer hours. Vernon College will return to the Monday through Thursday 8:00 a.m. to 6:00 p.m. and Friday 8:00 a.m. to 12:00 noon schedule on Monday, July 31, 2023.
- The semester is coming to an end quickly. I appreciate your efforts on behalf of our students. I encourage you to finish strong.
- Please contact me with any input or questions at:
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